

# Nova Scotia Nominee Program

## NSNP 100 – Application Form for the Principal Applicant



This form, or the online version at <http://novascotia.ca/eNSNP>, must be completed. There may be other forms that you need to complete as part of this application. You will also have to provide a number of supporting documents. A list of all the forms and documents you will need is included in the application guides for each stream. Make sure you complete all forms and provide all supporting documents listed in the guide that applies to your stream.

**We will NOT process your application if it is incomplete.**

### Section A – Nova Scotia Nominee Program Stream

I am applying to the following stream of the Nova Scotia Nominee Program:

Nova Scotia Experience: Express Entry       Skilled Worker

### Section B – Give your personal information

Give your family name and given names exactly as they appear on your passport or travel document.

Family name: \_\_\_\_\_

Given name: \_\_\_\_\_

Have you ever used any other name such as a maiden name, alias, or nickname?  Yes       No  
If yes, give these other names:

Other family names: \_\_\_\_\_

Other given names: \_\_\_\_\_

Sex:       Male       Female

Date of birth (dd/mm/year): \_\_\_\_\_

Country of birth: \_\_\_\_\_

Current Citizenships: \_\_\_\_\_

In which country do you live now? \_\_\_\_\_

If currently in Canada, what is your status?  Worker       Student       Visitor

Expiry date of your work permit, study permit or visitor record (dd/mm/year): \_\_\_\_\_

If your permit or visitor record has expired or is about to expire, when did you apply for a new one?

(dd/mm/year): \_\_\_\_\_  Not applicable

**PASSPORT/TRAVEL DOCUMENT:**

Give information exactly as it appears on your passport or travel document:

Do you have a valid passport or travel document?  Yes  No

Passport or travel document number: \_\_\_\_\_

Issuing Country: \_\_\_\_\_ Expiry date (dd/mm/year): \_\_\_\_\_

**CONTACT INFORMATION** (Do NOT give contact information for a consultant or lawyer who is representing you.):

**Email address:** \_\_\_\_\_

(By giving an email address, you are agreeing to allow the Nova Scotia Office of Immigration to send information about you and your dependents to this email address.)

**Telephone number**

(Give the country code, area code if you have one, and telephone number where it is easiest to reach you):

\_\_\_\_\_  
*Mobile*

\_\_\_\_\_  
*Home*

\_\_\_\_\_  
*Work*

**Mailing Address**

\_\_\_\_\_  
*street address* *city, town or village*

\_\_\_\_\_  
*province, state or district* *country* *postal code*

**Residential Address**

Is your home address the same as your mailing address?

Yes  No

If no:

\_\_\_\_\_  
*street address* *city, town or village*

\_\_\_\_\_  
*province, state or district* *country* *postal code*



**MARITAL STATUS**

What is your marital status?

- Single
- Married
- Common-law<sup>1</sup>
- Legally separated
- Divorced
- Widowed
- Other

If you are married or in a common-law relationship, provide the date (dd/mm/year) on which you were married or entered into the common-law relationship: \_\_\_\_\_

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<sup>1</sup> You are a common-law partner either of the opposite sex or same sex if you have been living together in a conjugal relationship for at least one year in a continuous, non-interrupted 12-month period. If you have maintained a conjugal relationship for at least one year but have been prevented from living together or marrying, you may be considered common law after providing evidence there was a satisfactory reason you could not live together.

## INFORMATION ABOUT YOUR FAMILY MEMBERS

You must give information about each member of your family if they are not already permanent residents or citizens of Canada. You must give this information even if your family members are not coming with you to Nova Scotia. Give all names exactly as they appear on passports or travel documents. Members of your family that must be included are:

- your spouse or common-law partner
- all of your dependent<sup>2</sup> children
- all of the dependent children of your spouse or common-law partner

	Spouse or Common-law Partner	Family Member	Family Member
Family name			
Given name			
Sex			
Date of birth (dd/mm/year)			
Country of birth			
Country of citizenship			
Country of residence			
What is this person's relationship to you?			
Will this person come with you to Canada?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Passport or Travel Document</b> Document number			
Expiry date (dd/mm/year)			
Issuing country			
Native language or Mother tongue			
Highest level of education			

<sup>2</sup> A dependent is a child who depends on their parent for financial and other support. A son or daughter is considered a dependent of their parent when the child is:

- under 22 years old, and does not have a spouse or partner, or
- 22 years old and over, and has depended largely on the parent's financial support since before the age of 22 because of a physical or mental condition

**INFORMATION ABOUT YOUR FAMILY MEMBERS (Continued)**

You must give information about each member of your family if they are not already permanent residents or citizens of Canada. You must give this information even if your family members are not coming with you to Nova Scotia. Give all names exactly as they appear on passports or travel documents. Members of your family that must be included are:

- your spouse or common-law partner
- all of your dependent children
- all of the dependent children of your spouse or common-law partner

	Family Member	Family Member	Family Member
Family name			
Given name			
Sex			
Date of birth (dd/mm/year)			
Country of birth			
Country of citizenship			
Country of residence			
What is this person's relationship to you?			
Will this person come with you to Canada?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Passport or Travel Document</b> Document number			
Expiry date (dd/mm/year)			
Issuing country			
Native language or Mother tongue			

## Section C – Application History

### Federal Expression of Interest

Provide your Express Entry Profile Number if you have one: \_\_\_\_\_

Provide your Express Entry Job Seeker Validation Code if you have one: \_\_\_\_\_

### Federal Application

Have you or a family member coming with you ever applied for admission as permanent resident or refugee claimant to Citizenship and Immigration Canada?

Yes       No

**If yes, complete the following:**

Applicant's full name: \_\_\_\_\_  
*Family name, Given name*

Citizenship and Immigration Canada file number: \_\_\_\_\_

Date of application (dd/mm/year): \_\_\_\_\_

Result (*in-process, approved, refused, withdrawn*): \_\_\_\_\_

Where in Canada had you planned to live? \_\_\_\_\_

### Provincial Application

Have you or a family member coming with you ever applied for provincial nomination or permanent residence under any other provincial or territorial program?

Yes       No

**If yes, complete the following:**

Applicant's full name: \_\_\_\_\_  
*Family name, Given name*

Which province or territory was the application sent to? \_\_\_\_\_

File number: \_\_\_\_\_      Date of application (dd/mm/year): \_\_\_\_\_

Result (*in-process, approved, refused, withdrawn*): \_\_\_\_\_

## Section D – Give Information about language ability

### Your language ability

Native Language or Mother Tongue: \_\_\_\_\_

Which do you use most often, English or French?

English       French

Have you taken a Canadian English Language Proficiency Index Program (CELPIP) general test or International English Language Testing System (IELTS) general training test to assess your ability in English within the last 2 years?

Yes       No

If yes, which test?

Canadian English Language Proficiency Index Program (CELPIP) general test

International English Language Testing System (IELTS) general training test

Date of Test (dd/mm/yyyy): \_\_\_\_\_

	Listening	Speaking	Reading	Writing
Enter your scores				
Enter equivalent Canadian Language Benchmark scores <sup>3</sup>				

Have you taken a test d'évaluation du français (TEF) to assess your ability in French within the last 2 years?

Yes       No

Date of Test (dd/mm/yyyy): \_\_\_\_\_

	Listening	Speaking	Reading	Writing
Enter your scores				
Enter equivalent Canadian Language Benchmark scores				

Proof of language test must be attached for all Nova Scotia Experience: Express Entry applicants and for any applicant with a job offer at the NOC C or NOC D skill level. (Results of their official English language proficiency test (CELPIP – General or IELTS – General Training) OR their official French language proficiency test (TEF))

If your first language is not English or French, you need to demonstrate that you can communicate well in English or in French in familiar social and work situations. Attach relevant documentation as per the application guide (e.g., language tests, primary language of communication at work or at school).

<sup>3</sup> For help converting your language test scores to a Canadian Language Benchmark equivalent, see your application guide or refer to the language test equivalency charts online at Citizenship and Immigration Canada.







Does your spouse or common-law partner have family members living in Canada? Family members include their mother, father, dependent children, brothers, sisters, aunts, uncles, cousins, grandparents, grandchildren, nieces, and nephews.

Yes       No

Give the following information for ALL family members living in Canada.

<b>Spouse or common-law partner</b>		
<b>Name of relative (family name, given name)</b>	<b>Relationship (e.g., sister)</b>	<b>Province or Territory</b>
<b>Are they a Canadian citizen or permanent resident?</b>	<b>Telephone Number</b>	<b>Years in Canada</b>
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
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<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Yes <input type="checkbox"/> No		

**Section F – Give information about your education**

What is the highest level of education you have successfully completed? \_\_\_\_\_

Provide the number of years of school you successfully completed for each of the following levels of education:

\_\_\_\_\_ Elementary or primary school

\_\_\_\_\_ Secondary or high school

\_\_\_\_\_ University or college

\_\_\_\_\_ Trade school or other post-secondary school

Give details of all the secondary and post-secondary education and any apprenticeship training you have had:

Duration (MM/YYYY)	Education Information	Location
From	Name of Institution	City
To	Course, degree, certificate or apprenticeship activity	Country

Have you received a scholarship or award that requires you to return to your home country following the completion of your degree?

Yes       No

If yes, have you satisfied the terms of this scholarship or award?

Yes       No

Has your spouse or common-law partner studied in a Nova Scotia secondary or post-secondary institution full time for two years or more?

Yes       No

**Section G – Give information about where you will work in Nova Scotia**

Do you have an offer of employment?

Yes       No

**IF YES, GIVE INFORMATION ABOUT THIS OFFER OF EMPLOYMENT IN NOVA SCOTIA**

Your position title: \_\_\_\_\_

National Occupational Classification (NOC) four-digit code<sup>4</sup>: \_\_\_\_\_

Offered annual salary: \_\_\_\_\_

Name of employer or company: \_\_\_\_\_

Address of employer or company: \_\_\_\_\_

*street address*

\_\_\_\_\_  
*city, town or village*

\_\_\_\_\_  
*Postal code*

**IF YOU HAVE NO OFFER OF EMPLOYMENT IN NOVA SCOTIA**

If you are applying for a stream of the NSNP which does not require a job offer, what is your intended occupation?

\_\_\_\_\_

National Occupational Classification (NOC) four-digit code: \_\_\_\_\_

<sup>4</sup> The National Occupational Classification four-digit code sorts occupations according to skill type and skill level. The digits of the NOC code reflect important information about the occupation it represents (e.g., 3113 Dentists - “31” indicates that this is a health occupation and it requires university level education). For further information, see your application guide and/or refer to NOC resources online at Employment and Social Development Canada.



## Section I – Give information about your plans to live in Nova Scotia

Use the space below to explain:

- why you chose Nova Scotia to permanently settle, and
- what you feel Nova Scotia can offer to you and your family.

Your explanation can include details such as your plans for accommodation/housing; transportation; employment/job; schools or child care; language training plans; and integration into the community. Include any information you think is relevant.

**Your response must be in your own words. Do not copy information from other sources.**

**Section J – Give information about your finances**

{**Note:** This section is not required for applicants to the Nova Scotia Experience: Express Entry stream.}

Indicate all exchange rates used:

My currency is \_\_\_\_\_

My currency is \_\_\_\_\_

On the date (dd/mm/year) \_\_\_\_\_

On the date (dd/mm/year) \_\_\_\_\_

One (1) = \_\_\_\_\_ CAD\$

One (1) = \_\_\_\_\_ CAD\$

**A. Funds Available to pay the costs of living in Nova Scotia**

In order to successfully settle in Nova Scotia, you must have sufficient financial resources. How much money, in Canadian dollars, do you have to support you and your family in Nova Scotia?

\$ \_\_\_\_\_

**B. Liquid Assets**

List the liquid assets that contribute to this amount below. You cannot borrow this money from another person. You can include liquid assets belonging to you and your spouse or common-law partner. Some examples of liquid assets are cash in the bank, guaranteed investment certificates, and pension funds that can easily be turned into cash. Do NOT include the value of real estate, jewellery, furniture, vehicles, other personal assets or funds that are subject to claims by creditors. Use extra paper if necessary.

You must attach your most recent financial documents to prove you have available funds to settle in Nova Scotia. We may ask you for updated financial information to help us decide whether to approve your application.

Kind of liquid asset (bank account, investment, etc.)	Account number	Amount	CAD \$ amount
Name of account holder	Institution		
<b>Total liquid assets:</b>			



## Section K – General Information

### Assistance in completing the application

Did someone help you complete this form?

Yes       No

If yes, who helped you? (Name the person.)

Lawyer: \_\_\_\_\_  Employer: \_\_\_\_\_

Immigration consultant: \_\_\_\_\_  Other: \_\_\_\_\_

Did you, or will you, pay this person for their help in preparing this application?

Yes       No

**Note:** Anyone you pay to help you with your application to immigrate to Canada must be a member of one of the following groups:

- the Immigration Consultants of Canada Regulatory Council (ICCRC)
- a Canadian provincial or territorial law society
- the Chambre des notaires du Québec

For more information on who may represent you, visit [www.cic.gc.ca/english/information/representative/rep-who.asp](http://www.cic.gc.ca/english/information/representative/rep-who.asp)

### How did you learn about the Nova Scotia Nominee Program?

Nova Scotia promotion material       Immigration representative  
 Nova Scotia Office of Immigration website       Friend  
 Visa office       Employer

Immigration job fair or event overseas (specify place and date): \_\_\_\_\_

Other (specify): \_\_\_\_\_

## Section L – Documents Checklist

A detailed explanation of all the forms and supporting documents can be found in the Application Guide.

If copies are requested, do not send originals as they will **not** be returned to you. Review and organize your completed forms and supporting documents **in the order below** before submitting your application. If necessary, provide a short description of what has been provided in the “Brief Detail of Document Provided” column. The Nova Scotia Office of Immigration reserves the right to request further information if required.

In the chart below, the following abbreviations will be used.

PA: Principal applicant

Spouse: Spouse/Common-law partner

Dep: All accompanying dependents

Dep 19+: Accompanying dependents 19 years old and over

Check or indicate n/a	Document	Who must provide the document
<input type="checkbox"/>	NSNP 100 – Application Form (mandatory, provide original)	<input type="checkbox"/> PA
<b>Nova Scotia Nominee Program forms – provide <u>ORIGINALS</u> or <u>COPIES</u></b>		
<input type="checkbox"/> / <input type="checkbox"/> n/a	NSNP 200 – Employer form and supporting documents (if applicable)	<input type="checkbox"/> PA
<input type="checkbox"/> / <input type="checkbox"/> n/a	NSNP 50 – Use of a Representative (if applicable)	<input type="checkbox"/> PA <input type="checkbox"/> Dep 19+
<input type="checkbox"/> / <input type="checkbox"/> n/a	NSNP 60 – Authority to Release Personal Information to a Designated Individual (if applicable)	<input type="checkbox"/> PA <input type="checkbox"/> Dep 19+

<b>Supporting Documents – provide <u>COPIES</u> ONLY</b>			
Check or indicate n/a	Document	Who must provide the document	Brief Detail of Document Provided
<input type="checkbox"/>	Valid passports / travel documents	<input type="checkbox"/> PA <input type="checkbox"/> Spouse <input type="checkbox"/> Dep	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Visas and permits: Proof of legal presence in your country of residence if other than your country of nationality (e.g., work permit)	<input type="checkbox"/> PA <input type="checkbox"/> Spouse <input type="checkbox"/> Dep	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Correspondence from past immigration attempts to Canada (if applicable)	<input type="checkbox"/> PA <input type="checkbox"/> Spouse <input type="checkbox"/> Dep	

Supporting Documents – provide COPIES ONLY			
Check or indicate n/a	Document	Who must provide the document	Brief Detail of Document Provided
<input type="checkbox"/> / <input type="checkbox"/> n/a	Birth certificates identifying both parents	<input type="checkbox"/> Dep	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Marriage certificate (if applicable)	<input type="checkbox"/> PA	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Custody documents and permission for the child to come to Canada (if applicable)	<input type="checkbox"/> PA <input type="checkbox"/> Spouse	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Adoption papers (if applicable)	<input type="checkbox"/> PA <input type="checkbox"/> Spouse	
<input type="checkbox"/>	Education proof: Certificates, diplomas, degrees	<input type="checkbox"/> PA	
<input type="checkbox"/> / <input type="checkbox"/> n/a	For Nova Scotia Experience Express Entry, an Educational Credential Assessment (ECA), from CIC's designated agencies for foreign credentials	<input type="checkbox"/> PA	
<input type="checkbox"/>	Proof of English or French language ability	<input type="checkbox"/> PA	
<input type="checkbox"/>	Letters of reference from employers and supporting documents	<input type="checkbox"/> PA	
<input type="checkbox"/> / <input type="checkbox"/> n/a	For Nova Scotia Experience Express Entry, documentation to show work experience match with NOC 2016	<input type="checkbox"/> PA	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Proof certified to work in Nova Scotia: Certification with licensing bodies, regulatory agencies (if applicable)	<input type="checkbox"/> PA	
<input type="checkbox"/>	Resume / Curriculum Vitae	<input type="checkbox"/> PA	
<input type="checkbox"/> / <input type="checkbox"/> n/a	Financial documents (Applies to all streams except NS Experience: Express Entry.) – proof of settlement supports and transferable funds (e.g., bank statements, investment portfolio)	<input type="checkbox"/> PA <input type="checkbox"/> Spouse	

## Section M – Sign the Notice of Authority to Collect, Use, and Disclose Personal Information

The Government of Nova Scotia, including the Nova Scotia Office of Immigration, is bound by the principles and requirements of the Nova Scotia Freedom of Information and Protection of Privacy (FOIPOP) Act. The FOIPOP Act sets out our obligations to collect personal information, how that information is used and how your information may be disclosed to others that will provide you with services on our behalf.

Nova Scotia's FOIPOP Act defines the meaning of personal information. In addition to the information defined by the Act, other types of personal information may include: date of birth, Internet Protocol address, e-mail address, marital status, employment, income, assets, liabilities, benefits received under other provincial and federal programs or other information collected by our programs or services that may identify you.

Any personal information collected during the course of accessing our programs or using our services is used only for providing you with services; for example, for registration to our programs or for determining your eligibility to services, including but not limited to the Nova Scotia Nominee Program, settlement services funded by the Nova Scotia Office of Immigration and program integrity efforts. The use of your information is always in accordance with the FOIPOP Act.

We do not disclose your personal information except as required to fulfill the purpose(s) of a program or service and only to the extent required or authorized by law. In connection with providing you with services or in the event of suspected fraud or non-compliance with provincial or federal legislation, information may be collected from, used by or disclosed to any federal, provincial, municipal or local authority or any other person, department, agency or organization.

Some functions within these programs or services are provided by service providers external to the department(s). All external service providers that provide you with services on our behalf must comply with our privacy requirements and must meet the applicable security, privacy and terms of use provisions.

Under the privacy provisions of the FOIPOP Act individuals have the right to request correction of, and access to, their personal information. To obtain access to your personal information, contact the Information Access and Privacy Services unit by email at [IAPServices@novascotia.ca](mailto:IAPServices@novascotia.ca) or phone (902) 424-2985 or 1-844-424-2985.

To request correction of your personal information, contact the Nova Scotia Nominee Program by email at [nsnp@novascotia.ca](mailto:nsnp@novascotia.ca) or phone (902) 424-5230.

Sign the notice and have your spouse or common-law partner and all dependent family members 19 years old or older who are coming with you to Canada sign as well. Failure to sign will result in your application being deemed incomplete and it will not be processed.

**I acknowledge that I have read and understand the above information regarding the collection, use, and disclosure of my personal information.**

\_\_\_\_\_  
Signature of **principal applicant**

\_\_\_\_\_  
Date (dd/mm/year)

\_\_\_\_\_  
Signature of **spouse or common-law partner**

\_\_\_\_\_  
Date (dd/mm/year)

\_\_\_\_\_  
Signature of **dependent family member 19 years or older**

\_\_\_\_\_  
Date (dd/mm/year)

## Section N – Declaration

Applicant and spouse or common-law partner and all accompanying dependent family members 19 years or older must initial beside each statement and authorization to acknowledge agreement and then sign at the bottom of the page. Failure to initial each line and sign at the bottom will result in your application being deemed incomplete and it will not be processed.

*Initials*

- \_\_\_\_ \_\_\_\_ I intend to live in the Province of Nova Scotia upon arrival in Canada.
- \_\_\_\_ \_\_\_\_ I understand that the Nova Scotia Office of Immigration (NSOI) or Citizenship and Immigration Canada may refuse my application, withdraw my nomination or withdraw my Canadian permanent resident visa if I give false information or fail to give information as requested.
- \_\_\_\_ \_\_\_\_ I understand that my application will NOT be processed if I fail to provide a complete application or required forms and credible supporting documentation.
- \_\_\_\_ \_\_\_\_ By submitting an application to NSOI, I understand that my application may not be processed in the order received, or at all. The decision to process and assess any particular application is at NSOI's sole discretion and NSOI alone determines the result of the process. Program criteria are eligibility minimums. Meeting program criteria does NOT guarantee that my application will be assessed, processed, or granted.
- \_\_\_\_ \_\_\_\_ I understand that NSOI does not have to process my application. Applications to the NSOI are treated as an expression of interest. Officers first look to see that the application is complete and the applicant is eligible for the nominee program. Other factors that may determine whether an application is processed include:
- labour market information
  - occupational supply and demand forecasting
  - application volumes
  - any other factors at the NSOI's discretion
- \_\_\_\_ \_\_\_\_ I will give NSOI my address, phone numbers, and email address no later than 30 days after I have arrived in Canada. I will inform NSOI every time I change my address, phone numbers, or email address for 3 years after arriving in Canada.
- \_\_\_\_ \_\_\_\_ I understand everything written in this application. I have asked for and received an explanation for was not clear to me.
- \_\_\_\_ \_\_\_\_ I declare that the information I have given in this application is true, complete, and correct.
- \_\_\_\_ \_\_\_\_ I acknowledge that I have read, understand and agree to this declaration.

\_\_\_\_\_  
Signature of **principal applicant**

\_\_\_\_\_  
Date (dd/mm/year)

\_\_\_\_\_  
Signature of **spouse or common-law partner**

\_\_\_\_\_  
Date (dd/mm/year)

\_\_\_\_\_  
Signature of **dependent family member 19 years or older**

\_\_\_\_\_  
Date (dd/mm/year)

**Submit completed application to the address below:**

**Postal Box Address (Mail)**

Nova Scotia Office of Immigration  
PO Box 1535  
Halifax NS B3J 2Y3  
CANADA

**Civic Address (In person)**

Nova Scotia Office of Immigration  
1469 Brenton Street  
3<sup>rd</sup> Floor  
Halifax NS B3J 3W7  
CANADA

Tel: (902) 424-5230  
Fax: (902) 424-7936  
Email: [nsnp@novascotia.ca](mailto:nsnp@novascotia.ca)  
Web: [www.novascotiaimmigration.ca](http://www.novascotiaimmigration.ca)